

## **Report to Portfolio Holder for Environment**

**Subject:** Approval and authorisation to enter into a contract with Calverton Parish Council for the provision of grounds maintenance services for 2019/20.

**Date:** 19<sup>th</sup> January 2019

**Author:** Business Development and Support Manager – Environmental Services

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### **Wards Affected**

Calverton.

### **Purpose**

To request approval to enter into a contract to provide grounds maintenance services to an existing client, Calverton Parish Council, for a period of one year.

### **Key Decision**

This is not a Key Decision.

### **Recommendation(s)**

**THAT:**

**Approval is given to enter into a contract with Calverton Parish Council to provide grounds maintenance services from 1<sup>st</sup> April 2019.**

### **Background**

- 1.1 Gedling Borough Council provides grounds maintenance services to Calverton Parish Council at various sites listed in Schedule 2 the Bill of Quantities. The Council's Parks and Street Care Service has been providing this service since the 1990's on a contractual basis. This service is provided under the section 1(1)(d) of the Local Authorities (Goods and Services) Act 1970 which enables Local Authorities to provide and charge public bodies (including Parish Councils) for such services.
- 1.2 The existing Calverton Parish Council contract is due to expire on 31<sup>st</sup> March 2019. The services to be provided under the contract include grass cutting; sports pitch preparation; maintenance of children's playgrounds; grave digging and associated works, together with general horticultural and arboricultural work.

### **Proposal**

- 2 It is proposed that the Council enters into a new grounds maintenance contract to provide ground maintenance services to Calverton Parish Council from 1<sup>st</sup> April 2019

as detailed in the contract, Specification and Bill of Quantities attached.

### **Alternative Options**

- 3 An alternative option would be to not authorise the provision of this service and not enter into the agreement for 2019/20. This would result in a loss of income for PASC services which could then result in the need to restructure PASC Services. 0.2 PASC operative posts are currently utilised in the provision of this ground maintenance service. If the service ceased those posts would be under threat.

### **Financial Implications**

- 4 The total cost implications of entering into this contract are £31,937.66 income for the Council. £24,290.65 income for scheduled contract work and £7,647.01 income for variation order works. These amounts currently form part of PASC Services annual budget..

### **Appendices**

- 5 The draft contract with Calverton Parish Council including Schedule 1 Specification and Schedule 2 Bill of Quantity.

### **Background Papers**

- 6 None identified.

### **Reasons for Recommendations**

- 7 This contract will bring income into the PASC department which will fund PASC operative posts, thereby providing local jobs for local people.

It will also serve to ensure that Calverton Village is well maintained, attracting others to the area and thereby increasing footfall for local business.